



[OMB 1140- NEW]

**ATF Citizens Academy Application – ATF Form 3000.12**

**AGENCY:** Bureau of Alcohol, Tobacco, Firearms and Explosives, Department of Justice.

**ACTION:** Notice.

**SUMMARY:** The Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF), Department of Justice (DOJ), will submit the following information collection request to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995. The corresponding 60-day notice published on February 7, 2022, lists Paul Massock as the point of contact (POC). However, the newly appointed POC is Michael Zeppieri.

**FOR FURTHER INFORMATION CONTACT:** If you have additional comments regarding the estimated public burden or associated response time, suggestions, or need a copy of the proposed information collection instrument with instructions, or additional information, contact: Michael Zeppieri, Special Operations Division, either by mail at 99 New York Ave, NE, Mailstop 7.S-241, Washington DC 20226, or by email at [Michael.Zeppieri@atf.gov](mailto:Michael.Zeppieri@atf.gov), or by telephone at 917-881-2448.

**SUPPLEMENTARY INFORMATION:** Written comments and suggestions from the public and affected agencies concerning the proposed collection of information are encouraged. Your comments should address one or more of the following four points:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;

- Evaluate the accuracy of the agency’s estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- Evaluate whether and, if so, how the quality, utility, and clarity of the information to be collected can be enhanced; and
- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, *e.g.*, permitting electronic submission of responses.

Overview of this information collection:

1 *Type of Information Collection (check justification or form 83):* New Information Collection.

2 *The Title of the Form/Collection:* ATF Citizens Academy Application.

3 *The agency form number, if any, and the applicable component of the Department sponsoring the collection:*

Form number (**if applicable**): ATF Form 3000.12.

Component: Bureau of Alcohol, Tobacco, Firearms and Explosives, U.S. Department of Justice.

4 *Affected public who will be asked or required to respond, as well as a brief abstract:*

Primary: Individuals or households.

Other (if applicable): None.

Abstract: The ATF Citizens Academy Application – ATF form 300.12 will be

used to collect personally identifiable information to determine an individual's eligibility to participate in the Citizens Academy training program.

- 5 *An estimate of the total number of respondents and the amount of time estimated for an average respondent to respond:* An estimated 750 respondents will prepare responses for this collection once annually, and it will take each respondent approximately 5 minutes to complete their responses.
- 6 *An estimate of the total public burden (in hours) associated with the collection:* The estimated annual public burden associated with this collection is 63 hours, which is equal to  $750 \text{ (total respondents)} * 1 \text{ (# of response per respondent)} * .0833333 \text{ (5 minutes or the time taken to prepare each response)}$ .

If additional information is required contact: Melody Braswell, Department Clearance Officer, United States Department of Justice, Justice Management Division, Policy and Planning Staff, Two Constitution Square, 145 N Street NE, Mail Stop 3.E-405A, Washington, DC 20530.

Dated: March 9, 2022.

**Melody Braswell,**

*Department Clearance Officer for PRA,*

*U.S. Department of Justice.*

Billing Code: 4410-FY

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